

APPROVEDRISEBA Senate's meeting of
with amendments of 23.08.2021, No. 21/1.1-7/6**ADMISSION REQUIREMENTS**
(for academic year 2021/2022)**Terms Used**

Applicant – person applying for study place in RISEBA University of Applied Sciences (hereinafter - the University of RISEBA).

Undergraduate studies – studies in academic or professional Bachelor's program after graduation from a secondary school.

Highest level studies – studies in academic or professional Master's program after graduating from undergraduate studies, or post-graduate studies after graduating from a Master' study program.

Extra admission – admission to free study places after the deadline of the contest.

Study agreement on acquisition of education – contract being concluded between the University of RISEBA and a study applicant.

Electronic application – application for undergraduate programme using the e-service „*unified application for undergraduate programs*” in portal www.latvija.lv/studijas. Applying for undergraduate studies or highest level studies by completing an electronic application at University RISEBA internal information system my.riseba.lv (RIS).

RISEBA financed budget place – study place being paid by University of RISEBA funds.

Matriculation - registration of the applicant in the list of students of the University, fulfilling all the requirements of the RISEBA Admission Regulations and concluding a study agreement.

Profiling study subjects – study subjects whose final marks are taken into account when calculating the competition level in the specific undergraduate program.

1. General Issues

- 1.1. Admission requirements govern the enrollment in the University of RISEBA undergraduate and highest level programs in Riga.
- 1.2. Admission requirements are developed in accordance with Paragraph 46 of the Act on Universities, October 10, 2006 Cabinet of Ministers Regulations No. 846 "Regulations on requirements, criteria and procedures for admission programs" and the Study regulation of the University of RISEBA.
- 1.3. Following persons have rights to study in the University of RISEBA: every citizen of Republic of Latvia, persons who have an alien passport issued by Republic of Latvia, as well as foreigners and other persons who have been granted permanent or temporary residence permits (except for studies in remote study programs). Foreigners, who are applying for studies in remote study programs, do not need permanent or temporary residence permits.
- 1.4. In order to study in the University of RISEBA, a person needs a documented secondary or higher education certificate issued and recognised in Latvia on finished secondary or higher education, or on studies in another university. In addition, the admission requirements must be met.

- 1.5. Latvian and foreign citizens have the same right to study in Latvian Republic and the same rights to receive the University of RISEBA services.
- 1.6. In order to provide the opportunity to obtain higher education regardless of social situation, RISEBA offers a broad range of tuition fee discounts (see *Regulations on the Granting of Tuition Fee Discounts*).
- 1.7. Those applicants are enrolled in the study program, who who have successfully completed all the admission requirements.
- 1.8. The admission of applicants in the University of RISEBA is organized by an Admission Committee created by rector's ordinance, which operates under the regulations of the Admission Committee.
- 1.9. All information about the admission process, the selection criteria and admission requirements for applicants is available at the University of RISEBA Information Centre and in its website.
- 1.10. The University of RISEBA Senate thereto approves rules and amendments.
- 1.11. Registration of applicants and their enrollment in undergraduate or highest level programs is organized twice a year – in summer and winter.

2. Application and registration for the studies

- 2.1. Applicant enrollment in undergraduate first year after secondary education is initiated in accordance with the applicant registration starting point defined by Cabinet of Ministers regulations.
- 2.2. Registration and enrollment of applicants who have attained secondary or higher education in the previous years, is open throughout the academic year.
- 2.3. Applicants are enrolled in the following undergraduate and highest level programs:
 - 2.3.1. In Academic Bachelor's study programs:
 - 2.3.1.1. **Architecture** (in English);
 - 2.3.1.2. **Business psychology** (in Latvian);
 - 2.3.1.3. **Start-up acceleration and finance** (in Latvian).
 - 2.3.2. In Professional Bachelor's study programs:
 - 2.3.2.1. **Audiovisual Media Arts** (in Latvian and in English);
 - 2.3.2.2. **European Business Studies** (in English);
 - 2.3.2.3. **Public Relations and Advertising Management** (in Latvian);
 - 2.3.2.4. **Business Management** (in Latvian and in English).
 - 2.3.3. In Academic Master's program:
 - 2.3.3.1. **New media and Audiovisual Arts** (angļu valodā).
 - 2.3.3.1.1. *Specialisation: Audiovisual Media arts;*
 - 2.3.3.2. **Big Data Analysis** (in Latvian and English).
 - 2.3.4. In Professional Master's study programs:
 - 2.3.4.1. **Architecture** (in English);
 - 2.3.4.1.1. Qualification awarded: architect
 - 2.3.4.2. **Business Management** (in Latvian).
 - 2.3.4.3. **Public Relations Management** (in Latvian and English);
 - 2.3.4.3.1. Qualification awarded: Public Relations Manager
 - 2.3.4.4. **International Business** (in English);
 - 2.3.4.4.1. Qualification awarded: Organization Manager:
 - 2.3.4.4.1.1. *Specialisation: Business Management;*

- 2.3.4.4.1.2. *Specialisation : Human Resource Manager*
 - 2.3.4.4.1.3. *Specialisation: International Finance;*
 - 2.3.4.4.2. Qualification awarded: Project Manager
 - 2.3.4.5. **International Finances** (Latvian and English);
 - 2.3.4.6. **Project Management** (in Latvian);
 - 2.3.4.6.1. Qualification awarded: Project Manager
 - 2.3.4.7. **Human Resources Management** (in Latvian);
 - 2.3.4.7.1. Qualification awarded: Human Resource Manager
 - 2.3.4.8. **Health Management** (in Latvian and English);
 - 2.3.4.8.1. Qualification awarded: Business Executive
 - 2.3.4.9. **Management Psychology and Supervision** (in Latvian);
 - 2.3.4.9.1. Qualification awarded: supervisor/consultant
 - 2.3.4.10. **Business Strategic Management** (in Latvian and English);
 - 2.3.5. In joint Doctor's program „**Business Management**” (in Latvian and English).
- 2.4. When registering, applicants shall submit all of the documents necessary for enrollment as stipulated in this regulation and its appendices, and shall pay the registration fee, presenting the payment order – EUR 35.00 or EUR 200.00 (foreigners). For foreigners who have obtained their previous education at RISEBA, i.e. Vocational Secondary School VICTORIA, or are graduates of RISEBA undergraduate programmes, the registration fee for the next study level is EUR 50.00.
 - 2.5. Applicants shall submit their documents in person. If an applicant cannot submit their documents in person, they can be submitted by another person upon presentation of a notarised letter of authorisation or upon a previously established oral authorisation done by the applicant in person at RISEBA offices.
 - 2.6. Applicants that have obtained their previous education in Republic of Latvia can register electronically for undergraduate studies within a specific period of time through the e-service portal www.latvija.lv/studijas. The electronic application must be approved, arriving in person at one of the unified admission points, showing one's identity document and documents originals of general secondary or vocational secondary education, as well as certificate originals from centralized exams (hereinafter – CE). Registration for undergraduate studies outside of the period of unified application for undergraduate programmes or registration for higher level studies can be done electronically at RIS.
 - 2.7. Applicants who have obtained previous education outside of Republic of Latvia, can register for undergraduate or highest level studies electronically, using the application portal RIS.
 - 2.8. Applicant selection criteria for undergraduate studies:
 - 2.8.1. secondary or vocational education document – a certificate of obtained education and transcript of records;
 - 2.8.2. certificates of centralized examinations in Latvian, English and in certain cases mathematics (depending on the program admission criteria).
 - 2.8.3. applicants who have not taken a CE in English (see point 2.9) or cannot produce a valid English proficiency certificate issued by an international testing institution as per point 2.10, shall take the RISEBA entrance examination in English (see point 2.11).
 - 2.9. In registering for undergraduate studies, according to the Higher Education Act Paragraph 46 (3), CE certificates are not taken into account in the following cases:
 - 2.9.1. if a person has acquired secondary education until year 2004;
 - 2.9.2. if a person has acquired education abroad;
 - 2.9.3. for individuals with special needs, by submitting a document approving release from taking the CE, in accordance with March 11, 2003 Cabinet of Ministers

Regulations No. 112 "*Procedures for student exemption from certain state examinations*";

- 2.9.4. 2.9.1. – 2.9.3 in the cases listed in point, CE requirements are replaced by the attestation marks in the relevant subjects.
- 2.10. CE could be replaced with marks in the respective study subjects from the attestation, IELTS, TOEFL, PTE General, Cambridge English or ECL English test results in accordance with September 29, 2015 Cabinet of Ministers Regulations No. 543 *Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Program with a International Testing Institution Foreign Language Test* (ref. to Appendices 24 and 25).
- 2.11. Applicant admission in the undergraduate programs takes place according to a competition, taking into account the average mark of each study program-defined profiling study subject (ref. to Appendix 1-8) and the defined evaluation results of the CEs. In some cases, entrance examination must be passed:
- ***entrance examination in drawing and composition.*** The conditions of the entrance examination are stipulated in the *Regulations on the Entrance Examination in Drawing and Composition*. The entrance examination in drawing and composition is waived for applicants who have completed the RISEBA pre-training in drawing and composition and have passed the final examination.
 - ***entrance examination in English language.*** The conditions of the entrance examination are stipulated in the *Regulations on the Entrance Examination in English*. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);
 - ***creative entrance examination.*** The conditions of the entrance examination are stipulated in the *Regulations on the Entrance Examination in Audio Visual Media Art*. Applicants must write an essay (selecting one of several proposed topics) in the University of RISEBA. Along with the essay, the applicant may additionally submit his own creative work **portfolio** (not mandatory), which can increase the creative entrance results.
 - Applicants who have acquired previous education abroad, must take **the RISEBA admission test** at the University of RISEBA in the language the program is implemented. (ref. to Appendice 23)
- 2.12. Each study year, with an ordinance from the rector, a fixed number of undergraduate University of RISEBA finances budget places is set; competition for budget places is governed by the regulations on competition for the study tuition discount. Applying for the budget places takes place through the electronic e-service www.latvija.lv .
- 2.13. Applicants participate in the competition with CE and entrance examination (where needed) ratings. In order to evaluate the competition level, the CE percentage mean values from all the evaluation sections is multiplied with appropriate weight factors, and summed. Mark minimum evaluation is 8 points, CE in English language from 80%, CE in Latvian language from 70%, CE in mathematics from 62% .

2.14. Results of the competition for budget places are announced after the end of the first round of the unified application for undergraduate programmes.

2.15. Equaled ratings of the University of RISEBA:

Mark in a 10 point system	Mark in a 5 point system	CE level (until year 2011)	Language skill level (until year 2015)	Language skill level (from year 2016)	Total percentage
10	-	-	C2 - C1	C2	100
9	5	A	B2	C1	95
8	-	B	-	B2	80
7	4	C	B1	-	-
6	-	D	-	B1	60
5	3	E	A2	-	-
4	-	-	A1	-	-

2.16. When registering for postgraduate study programmes, applicants shall submit the documents listed in Appendix 9 – 21, a copy of their undergraduate diploma and annexes thereof (presenting the original document).

2.17. In registering for the highest level of studies, persons who have obtained a bachelor's degree in other branches of science (not social or other related sciences), before the start of the course or the first year of studies during the course, must acquire levelling course module in the amount of 10 control points CP (introductory module).

2.18. By registering for doctoral studies, the documents referred to Appendix 22. must be submitted, as well as Master's diploma and the copy of its annexes (presenting the original document), report on the dissertation topic and valid internationally recognized English language skills certificate (IELTS with an assessment of at least 6.5, or in an equivalent stated in Appendix 24), if primary language of the previous education has not been English.

2.19. For registration in undergraduate or highest level part time studies in distance learning studies from abroad, the following electronic application is used: RIS and in its annex the notarised copies of the educational documents or document originals must be attached, sending them through post in a recommended letter (by filling in the electronic application in the advance).

2.20. The competition results of the joint Doctor's program are determined by assessing the applicant's professional activity so far, and the education acquired so far, and quality of the scientific paper.

2.21. If there is a family name change, in addition to the mentioned documents, the last name change document is to be submitted.

2.22. For foreign applicants who are not EU/EEA or Swiss Confederation nationals, in addition to the documents to be submitted, a temporary residence permit in Republic of Latvia must be submitted, except for foreign applicants who are applying for studies in distance learning. For foreign applicants from EU/EEA countries and Switzerland, they must register with the Office of Citizenship and Migration Affairs in 3 months, if the foreigner will stay in Latvia for more than 3 months.

2.23. If the applicant has acquired previous education or degrees abroad, the educational documents must be accompanied by a certificate of education and its alignment to the Latvian educational level by the Academic Information Centre.

2.24. Application for the studies in the later stages of the study process (2nd, 3rd, 4th course) takes place in accordance with the Act on Higher Education, University of RISEBA Constitution

and other legal documents, including the University of RISEBA regulations regarding initiation of studies in the later stages of studies.

- 2.25. If, upon registering for studies, the applicant wishes to assess and recognise the competences he/she has acquired through previous professional experience outside of formal education or as a result of daily training, the applicant shall submit documents confirming the acquisition of these competencies in accordance with *Cabinet of Ministers Regulation No.505 or 14 August 2018*.

3. Admission results and matriculation

- 3.1. Undergraduate admission results are announced by the help of e-service "*Unified application for undergraduate programs*", receiving a confirmation a SMS text or e-mail.
- 3.2. After closing of the "*Unified admission for undergraduate programs*" competition, and after passing the competition and gaining a study place in the University of RISEBA undergraduate program, the applicant must conclude a study agreement using a secure e-signature or must appear in the University of RISEBA in order to conclude the study agreement, and being able to present the documents stated in Appendix 1 – 7 and copies of documents proving secondary or vocational education (presenting the document original).
- 3.3. Admission results of the highest level of studies shall be determined and approved by the Admission Committee. Admission results are announced within five days after the competition closing date.
- 3.4. Based on the results of the competition, applicants shall conclude the study contract within the prescribed period for attaining education with the University of RISEBA.
- 3.5. The applicants are recorded (matriculated) in the student list of University of RISEBA with the rector's order when they:
- a) have passed the competition and/or passed the entrance examinations;
 - b) have paid registration fee;
 - c) have concluded a study agreement on obtaining education.
- 3.6. With the rector's ordinance, the number of seats in each program, form and section is annually determined.
- 3.7. If the number of applicants applied for the study program is less than the specified number of study places in the ordinance, the University of RISEBA may issue additional admission.
- 3.8. Admissions commission decisions on the competition results can be appealed within 3 working days, submitting an application to the University of RISEBA rector. The decision taken by the University of RISEBA rector can be appealed before the Court in the order specified in the Administrative Procedure Law.
- 3.9. Information about applying for studies and study programs is available at the University of RISEBA information centre, tel.: 67500265; e-mail: riseba@riseba.lv; info@riseba.lv, as well as University of RISEBA homepage www.riseba.lv
- 3.10. This regulation has the following appendices:
- 3.10.1. Appendix 1 - Academic Bachelor's study programme „*Architecture*”;
 - 3.10.2. Appendix 2 - Academic Bachelor's study programme „*Business psychology*”;
 - 3.10.3. Appendix 3 - Academic Bachelor's study programme “*Start-up acceleration and finance*”;
 - 3.10.4. Appendix 4 - Professional Bachelor's study programme „*Audiovisual Media Arts*”;
 - 3.10.5. Appendix 5 – Professional Bachelor's study programme „*European Business Studies*”;
 - 3.10.6. Appendix 6 - Professional Bachelor's study programme „*Public Relations and Advertising Management*”;
 - 3.10.7. Appendix 7 – Professional Bachelor's study programme „*Business Management*”;

- 3.10.8. Appendix 8 - Academic Master's study programme „ *New media and Audiovisual Arts*”;
- 3.10.9. Appendix 9 - Academic Master's study programme “*Big data Analysis*”
- 3.10.10. Appendix 10 - Professional Master's study programme „*Architecture*”;
- 3.10.11. Appendix 11 - Professional Master's study programme „*Business Management*”;
- 3.10.12. Appendix 12 - Professional Master's study programme „*Public Relations Management*”;
- 3.10.13. Appendix 13 - Professional Master's study programme „*International Business*”;
- 3.10.14. Appendix 14 - Professional Master's study programme „*International Finances*”;
- 3.10.15. Appendix 15 - Professional Master's study programme „*Project Management*”;
- 3.10.16. Appendix 16 - Professional Master's study programme „*Human Resources Management*”;
- 3.10.17. Appendix 17 - Professional Master's study programme „*Health Management*”;
- 3.10.18. Appendix 18 - Professional Master's study programme „*Management Psychology and Supervision*”;
- 3.10.19. Appendix 19 - Professional Master's study programme „*Business Strategic Management*”;
- 3.10.20. Appendix 20 - Doctoral study programme „*Business Management*”;
- 3.10.21. Appendix 21 - Specification of RISEBA Admission test;
- 3.10.22. Appendix 22 - International testing institutions whose examinations in foreign languages replace foreign language exams;
- 3.10.23. Appendix 23 - Compliance of RISEBA evaluation in foreign language exam to the EKP levels English language

1.	<i>Study programme</i>	Architecture
2.	<i>Study program level</i>	Academic Bachelor's study programme
3.	<i>Degree / qualification obtained</i>	Bachelor of Engineering Sciences in Architecture / -
4.	<i>Volume of study programme; Duration</i>	140 KP; 3.5 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in drawing and composition *. 2. Entrance examination in English language **. 3. In addition, an interview or portfolio (set of documentation of works demonstrating personal individuality, creativity and abilities in any area or technique – photography, cinema, music, dance, computer graphics, multimedia, design, installation art etc.) viewing maybe organised. Interviews may be held remotely, for example, through Skype. 4. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 10); 2. CE results in Latvian language, English language and mathematics. Competition results are calculated using the formula: Evaluation=(CELatvian language x0.2 + CE English language x0.4 + CE mathematics x0.4)/10; 3. Assessment of the entrance exam in drawing and composition.*; 4. Assessment of the English language exam **; 5. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), physics or chemistry or natural sciences.

* Entrance examination in drawing and composition. Entrance examination does not need to be taken, if preparation courses in drawing and composition are acquired at the University of RISEBA and their final examination has successfully been passed;

** Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2 (C level). Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 (C level) or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	Business psychology
2.	<i>Study program level</i>	Academic Bachelor's study programme
3.	<i>Degree / qualification obtained</i>	Bachelor of Science in Management and Administration / -
4.	<i>Studiju programmas apjoms; Duration</i>	120 CP; 3 or 3.5 years
5.	<i>Type of study</i>	Full time or Part time or Distance learning
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language * (only for those who applied to study in English); 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 11); 2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CELatvian language x0.5 + CE English language x0.5)/10; 3. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics.

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	Start-Up Acceleration and Finance
2.	<i>Study program level</i>	Academic Bachelor's study programme
3.	<i>Degree / qualification obtained</i>	Bachelor of Social Sciences in Economics /-
4.	<i>Studiju programmas apjoms; Duration</i>	120 CP; 3 or 3.5 years
5.	<i>Type of study</i>	Full time or Part time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<p>1. The average mark of each study program-defined profiling study subject (ref. to point 11);</p> <p>2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CELatvian language x0.5 + CE English language x0.5)/10;</p> <p>3. RISEBA Admission Test Rating (for foreign applicants only).</p>
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), economics.

1.	<i>Study programme</i>	Audiovisual Media Arts
2.	<i>Study program level</i>	Professional Bachelor's study programme
3.	<i>Degree / qualification obtained</i>	Professional Bachelor's Degree in Audiovisual Media Arts / Television and Film Producer or Television Director or Director of Photography for Television or Screenwriter
4.	<i>Studiju programmas apjoms; Duration</i>	160 CP, 4 or 4.5 years
5.	<i>Type of study</i>	Full time or Part time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Creative entrance examination – an essay (selecting one of several proposed topics in the RISEBA University); 2. A creative portfolio (not mandatory, can increase the creative entrance results); 3. Entrance examination in English language * (only for those who applied to study in English); 4. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 11); 2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CE Latvian language x0.5 + CE English language x0.5)/10; 3. Assessment of Creative exam – an essay (selecting one of several proposed topics in the RISEBA University); 4. Assessment of the creative portfolio (not mandatory, can increase the creative entrance results); 5. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, history, visual arts*, Culturology**.

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

** if the academic reference does not have these subjects, then it is not taken into account calculating the average grade.

1.	<i>Study programme</i>	European Business Studies
2.	<i>Study program level</i>	Professional undergraduate (bachelor) study programme
3.	<i>Degree / qualification obtained</i>	Professional Bachelor's Degree in European Business / Business Executive
4.	<i>Studiju programmas apjoms; Duration</i>	160 CP, 4 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language *. 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 11); 2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CELatvian language x0.3 + CE English language x0.7)/10; 3. Assessment of the English language exam *; 4. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), economy.

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	Public Relations and Advertising Management
2.	<i>Study program level</i>	Professional Bachelor's study programme
3.	<i>Degree / qualification obtained</i>	Professional Bachelor's Degree in Public Administration / Public Relations Manager or Advertising Manager or specialisation Event Producer
4.	<i>Studiju programmas apjoms; Duration</i>	160 CP, 4 or 4.5 years
5.	<i>Type of study</i>	Full time or Part time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language * (only for those who applied to study in English); 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 11); 2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CELatvian language x0.5 + CE English language x0.5)/10; 3. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, history.

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	Business Management
2.	<i>Study program level</i>	Professional undergraduate (bachelor) study programme
3.	<i>Degree / qualification obtained</i>	Professional Bachelor's Degree in Business Studies / Business Manager or E-Business Manager with specialisations in Business Management or Marketing or Business Management in Digital Environment or Logistics
4.	<i>Studiju programmas apjoms; Duration</i>	160 CP, 4 or 4.5 years
5.	<i>Type of study</i>	Full time or Part time or Distance learning
6.	<i>Implementation language</i>	Latvian or English (on distance learning only)
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - copies of educational documents (presenting the originals); - CE Certificate in English and Latvian; - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - 4 photos (4 x 3 cm).
8.	<i>Previous education</i>	Secondary or secondary vocational education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language *. 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. The average mark of each study program-defined profiling study subject (ref. to point 11); 2. CE results Latvian language and English language. Competition results are calculated using the formula: Evaluation=(CE Latvian language x0.5 + CE English language x0.5)/10; 3. RISEBA Admission Test Rating (for foreign applicants only).
11.	<i>Profiling study subjects</i>	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), economy.

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500).

1.	<i>Study programme</i>	New media and Audiovisual Art
2.	<i>Study program level</i>	Academic Master's study programme
3.	<i>Degree / qualification obtained</i>	Master of Arts in Audio Visual Arts
4.	<i>Studiju programmas apjoms; Duration</i>	80 CP, 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> -electronic application (http://app.riseba.lv/lv.html) -passport or identification document (eID) copy (presenting the original); -iepriekšējo izglītību apliecinošu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); -payment order or a printout from on-line banking regarding payment of registration fee ; -if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - creative portfolio; - Research proposal of Master thesis (free form); - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled professional higher education or profiled academic higher education, or non-profiled education (undergraduate degree obtained in a different science)
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Creative portfolio; 2. Research proposal of Master thesis (free form, p 1-3 A4.). 3. Entrance examination in English language **. 4. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. Assessment of Creative portfolio; 2. Assessment of Research proposal; 3. Assessment of the English language exam **; 4. RISEBA Admission Test Rating (for foreign applicants only).

* Applicants, who have obtained an undergraduate degree from the RISEBA undergraduate study programme "Audiovisual Media Arts", are enrolled in the postgraduate study programme without additional entrance examinations.

** The entrance examination in English is waived for applicants, who have previously acquired education in English or can present a valid IELTS (with a score of at least 6) or TOEFL (with a score of at least 500) certificate.

1.	<i>Study programme</i>	Big Data Analysis
2.	<i>Study program level</i>	Academic Master's study programme
3.	<i>Degree / qualification obtained</i>	Master of Social Science in Economics /-
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP, 1.5 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecinošu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Professional undergraduate degree in IT, economics, business, engineering, finance and other exact sciences involving higher mathematics studies.
9.	<i>Additional admission Requirements</i>	RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

1.	<i>Study programme</i>	Architecture
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in Architecture / Architect
4.	<i>Studiju programmas apjoms; Duration</i>	80 CP, 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecinošu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Academic or professional undergraduate degree in architecture or an equal area.
9.	<i>Additional admission Requirements</i>	<p>1. Interview with the Director of the Programme to assess compliance of previously acquired knowledge. Interviews may be held remotely, for example, through <i>Skype</i>. Prior to the interview, the applicant shall submit:</p> <ul style="list-style-type: none"> - A letter of motivation; - Portfolio (in digital format); - Description of Master's thesis topic (on A4 page); <p>2. Entrance examination in English language *;</p> <p>3. RISEBA Admission Test (for foreign applicants only).</p>
10.	<i>Competitive evaluation criteria</i>	<p>1. Interview assessment by the Director of the Programme, taking into consideration the candidate's CV, motivation and portfolio, as well as the submitted Master's thesis topic;</p> <p>2. Assessment of the English language exam *;</p> <p>3. RISEBA Admission Test Rating (for foreign applicants only).</p>

* The entrance examination in English is waived for applicants, who have previously acquired education in English or can present a valid IELTS (with a score of at least 6) or TOEFL (with a score of at least 500) certificate.

1.	<i>Study programme</i>	Business Management
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in Business Management /-
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 70 CP, 2 or 2.5 years
5.	<i>Type of study</i>	Part-time studies (distance learning)
6.	<i>Implementation language</i>	Latvian
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled vocational higher education or profiled academic higher education, or non-profiled education (undergraduate degree obtained in a different science)
9.	<i>Additional admission Requirements</i>	RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

1.	<i>Study programme</i>	Public Relations Management
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in Public Relations / Public Relations Manager
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 80 CP, 1.5 or 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled professional higher education in communication or profiled academic higher education, or non-profiled education (undergraduate degree obtained in a different science)
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language * (only for those who applied to study in English); 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	International Business
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in International Business/ Organization Manager or Project Manager with specialisation in International Finance or Human Resources Management.
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 80 CP, 1.5 or 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecinošu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled professional higher education or profiled academic higher education
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Interview with the Director of the Programme to assess compliance of previously acquired knowledge. 2. Entrance examination in English language *; 3. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. Interview assessment by the Director of the Programme; 2. Assessment of the English language exam *; 3. RISEBA Admission Test Rating (for foreign applicants only).

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500);

1.	<i>Study programme</i>	International Finances
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in International Finance / Financial Analyst
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 80 CP, 1.5 or 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled vocational higher education or profiled academic higher education*
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Interview with the Director of the Programme to assess compliance of previously acquired knowledge. 2. Entrance examination in English language **; 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. Interview assessment by the Director of the Programme; 2. RISEBA Admission Test Rating (for foreign applicants only).

*60 CP (1.5 years) Professional Bachelor's degree in the fields of economics, finances, management, entrepreneurship or business administration or Level 2 professional higher education in the field of economics, finances, management, entrepreneurship or business administration;

80 CP (2 years) Academic Bachelor's degree in the fields of economics, finances, management, entrepreneurship or Bachelor's or Master's degree in other social sciences or similar sciences and at least two years of practical experience in the field of entrepreneurship, economics or business.

** Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500).

1.	<i>Study programme</i>	Project Management
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in Project Management/ Project Manager
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 80 CP, 1.5 or 2 or 2.5 years
5.	<i>Type of study</i>	Full time or Part-time (blended studies)
6.	<i>Implementation language</i>	Latvian
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled vocational higher education or profiled academic higher education
9.	<i>Additional admission Requirements</i>	RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

1.	<i>Study programme</i>	Human Resources Management
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Professional Master's Degree in Human Resources Management/ Organization Manager
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP and 80 CP, 1,5 or 2 or 2.5 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	Latvian
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādīt oriģinālus vai iesniegt notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee ; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Bachelor's degree (professional or academic)
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. At least 2 years work experience in human resource management; 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. Assessment of work experience in human resources management; 2. RISEBA Admission Test Rating (for foreign applicants only).

1.	<i>Study programme</i>	Health Management
2.	<i>Study program level</i>	Professional Master`s study programme
3.	<i>Degree / qualification obtained</i>	Professional Master`s Degree in Health Management / Organization Manager
4.	<i>Studiju programmas apjoms; Duration</i>	60 CP or 80 CP, 1.5 or 2 years
5.	<i>Type of study</i>	Full time
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee; -if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled professional higher education (in finance, economics or management) or profiled academic higher education (+2nd level professional degree in medicine)
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Letter of motivation; 2. Must have previous knowledge in macroeconomics and microeconomics*; 3. RISEBA Admission Test (for foreign applicants only); 4. Entrance examination in English language ** (only for those who applied to study in English);
10.	<i>Competitive evaluation criteria</i>	<ol style="list-style-type: none"> 1. Evaluation of the letter of motivation; 2. RISEBA Admission Test Rating (for foreign applicants only).

* applicants without previous knowledge in economy must additionally acquire the course in distance learning form "Economic Theoretical Aspects" in the amount of 2 control points.

** Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500).

1.	<i>Study programme</i>	Management Psychology and Supervision
2.	<i>Study program level</i>	Professional Master`s study programme
3.	<i>Degree / qualification obtained</i>	Professional Master`s Degree in Management / Supervisor
4.	<i>Studiju programmas apjoms; Duration</i>	80 CP, 2 or 2.5 years
5.	<i>Type of study</i>	Full time or part-time studies (blended learning)
6.	<i>Implementation language</i>	Latvian
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	<p>1) professional undergraduate degree in management, economics, social and behavioural sciences or 2nd level higher professional qualification in management, economics, social and behavioural sciences; at least four years of professional experience;</p> <p>2) undergraduate or equal academic undergraduate degree in management, economics, social and behavioural sciences, completing a study programme of at least 3 years; at least four years of professional experience;</p> <p>3) undergraduate or postgraduate degree in other social sciences or related sciences: health care or social welfare, human sciences; pedagogical education and education sciences or engineering and at least four years of professional experience.</p>
9.	<i>Additional admission Requirements</i>	<p>1. RISEBA Admission Test (for foreign applicants only).</p> <p>2. At least 4 years of work experience.</p>
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

1.	<i>Study programme</i>	Strategic Business Management
2.	<i>Study program level</i>	Professional Master's study programme
3.	<i>Degree / qualification obtained</i>	Master of Social Science in Management /-
4.	<i>Studiju programmas apjoms; Duration</i>	42 CP, 1.1 years
5.	<i>Type of study</i>	Full time or Part time (distance learning)
6.	<i>Implementation language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (http://app.riseba.lv/lv.html) - passport or identification document (eID) copy (presenting the original); - iepriekšējo izglītību apliecināšu dokumentu kopijas (uzrādot oriģinālus vai iesniedzot notariāli apstiprinātas kopijas); - payment order or a printout from on-line banking regarding payment of registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 2 photos (4 x 3 cm).
8.	<i>Previous education</i>	Profiled (business, economics or similar area) higher education and applicants whose undergraduate study programme has lasted at least 4 years
9.	<i>Additional admission Requirements</i>	<ol style="list-style-type: none"> 1. Entrance examination in English language *(only for those who applied to study in English); 2. RISEBA Admission Test (for foreign applicants only).
10.	<i>Competitive evaluation criteria</i>	RISEBA Admission Test Rating (for foreign applicants only).

* Entrance examination in English language. Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500).

1.	<i>Study programme</i>	Business Management
2.	<i>Study programme level</i>	Joint doctoral programme
3.	<i>Degree/qualification to be obtained</i>	Degree – Doctor of Science (<i>Ph.D.</i>) in economics and business / –
4.	<i>Scope and duration of the study programme</i>	120 CP, 3 years or 4 years
5.	<i>Study type</i>	Full-time studies and part-time studies
6.	<i>Learning language</i>	Latvian or English
7.	<i>Documents to be submitted</i>	<ul style="list-style-type: none"> - electronic application (https://my.riseba.lv) or a completed application in person at the Customer Service Centre; - a copy of the passport or identity card (eID) (presenting the original); - copies of documents certifying previous education (presenting originals or submitting notarised copies); - payment order for the registration fee; - if the previous education was obtained abroad, a certificate issued by the Academic Information Centre; - CV - 2 photos (3x4 cm). - essay in free form on the potential topic of the dissertation (up to 12 pages) - essay summary in English (up to 2 pages). If the essay is submitted in English, then a summary is not required; - for studies in English – a document certifying knowledge of English.*
8.	<i>Previously acquired education is required for admission to the study programme</i>	<p>A person has the right to apply for admission to the joint doctoral study programme “Business Management” if he/she meets one of the following conditions:</p> <ul style="list-style-type: none"> - He/she holds a master’s degree in Social Sciences; - He/she holds a master's degree in another field of science and has at least two years of work experience in business management, public management or education management and sufficient knowledge in economics and business science.
9.	<i>Additional admission requirements</i>	<ol style="list-style-type: none"> 1. An essay on the potential topic of the dissertation should be drawn up in free form (up to 12 pages), accompanied by a summary in English of up to two pages (if the essay is submitted in English, the summary is not necessary). 2. Interview with the programme director; 3. A copy of the certificate issued by an international testing institution that the person's English language skills correspond to a certain level (IELTS – minimum grade 6.5 or equivalent level), presenting the original, if the person plans to study in this study programme in English.
10.	<i>Competition assessment criteria</i>	<p>In the joint doctoral study programme “Business Management” the result of the competition is determined taking into account the following:</p> <ol style="list-style-type: none"> 1. Evaluation of a free-form essay; 2. Evaluation by the director of the study programme for the interview to evaluate the adequacy of the previously acquired knowledge (previous education, management work experience and scientific work experience).

Specification of RISEBA Admission Test

1. Objective of the test

To assess the potential student's ability to integrate within the multicultural study environment at RISEBA, their intellectual potential and competences to successfully and creatively perform the study process.

2. Test takers

A potential student who has applied for enrollment to an undergraduate or postgraduate programme at RISEBA and has obtained previous education outside of the European Union or European Economic Area.

3. Topics covered in test

General topics with an emphasis on information technologies, economics and business, mathematics, communication, ethics.

4. Number of questions on test

60.

5. Duration of test

1.5h

6. Skills to be tested

General knowledge about the aforementioned topics, as well as language skills (English, Russian), computer skills, communication skills in a multicultural environment (including social skills, intercultural tolerance, ethics, sustainability), logical reasoning (critical thinking skills).

7. Testing method

Multiple choice questions.

8. Weighted score of test questions

All questions are weighted the same.

9. Assessment procedure, minimum passing score.

Test answers are evaluated by computer, using the MOODLE platform. Minimum passing score – to be determined after the pilot test.

10. Accessibility of the test

The test may be taken once. Questions may be answered in random order.

11. Announcing of results

The results are available within minutes of completing the test.

International testing institutions whose examinations in foreign languages replace foreign language exams

No. i.o.	International Testing institution	International test name	Minimum mark requirements obtained in the tests	
1.	British Council, IDP: IELTS Australia and Cambridge English Language Assessment	International English Language Testing System (IELTS)	4.0 overall ranking	
2.	Pearson PLC	Pearson Test of English General (PTE General)	Level 2 (B1)	
		Pearson Test of English General (PTE General)	Level 3 (B2)	
		Pearson Test of English General (PTE General)	Level 4 (C1)	
		Pearson Test of English General (PTE General)	Level 5 (C2)	
3.	Educational Testing Service (ETS)	Test of English as a Foreign Language (TOEFL) iBT	42 points in overall ranking	
4.	Cambridge English Language Assessment	Cambridge English: Preliminary (PET)	Pass (70 points)	
		Cambridge English: First (FCE)	Exam taken prior to January 1, 2015	Starting from 45 points (Level B1)
			Exam taken post January 1, 2015	Starting from 140 points (Level B1)
		Cambridge English: Advanced (CAE)	Exam taken prior to January 1, 2015	Starting from 45 points (Level B2)
			Exam taken post January 1, 2015	Starting from 160 points (Level B2)
		Cambridge English: Proficiency (CPE)	Exam taken prior to January 1, 2015	Starting from 45 points (Level C1)
			Exam taken post January 1, 2015	Starting from 180 points (Level C1)
		5.	European Consortium for the Certificate of Attainment in Modern Languages (ECL)	ECL English Level B1 (written and oral parts must be passed)
ECL English Level B2 (written and oral parts must be passed)	Level B2			
ECL English Level C1 (written and oral parts must be passed)	Level C1			

**COMPLIANCE OF RISEBA EVALUATION IN FOREIGN LANGUAGE EXAM TO THE EKP LEVELS
ENGLISH LANGUAGE**

EKP levels	VISC CE in foreign languages	IELTS	TOEFL iBT	Cambridge English: Preliminary	Cambridge English: First		Cambridge English: Advanced		Cambridge English: Proficiency from 01.01.2015		Pearson Test of English (General)	The ECL Language Exam
					Taken prior to 01.01.2015	Taken post 01.01.2015	Taken prior to 01.01.2015	Taken post 01.01.2015	Taken Prior 01.01.2015	Taken post 01.01.2015		
C2		8.5-9	118 - 120				Pass at Grade A (80-100)	Grade A (200-210)	Pass at Grade A (80-100) Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade A (220-230) Grade B (213-219) Grade C (200-212)	Level 5	
C1	95% - 100%	7-8	95 – 117		Pass at Grade A (80-100)	Grade A (180-190)	Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade B (193-199) Grade C (180-192)	Level C1 (45-59)	Level C1 (180-200)	Level 4	Level C1
B2	70% - 94%	5.5-6.5	72 – 94	PET (Pass with Distinction)	Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade B (173-179) Grade C (160-172)	Level B2 (45-59)	Level B2 (160-179)			Level 3	Level B2
B1	40% - 69%	4-5	42 - 71	PET (Pass, Pass with Merit)	Level B1 (45-59)	Level B1 (140-159)					Level 2	Level B1